



**American Health Assistance Foundation  
INSIGHT AWARD**

**DEADLINE FOR RECEIPT OF NOMINATIONS: June 5, 2009**

**INSIGHT AWARD: A major annual award designed to recognize advances in science related to AHAF program goals by facilitating future advancement.**

This recognition award is a peer-reviewed recognition award made through the American Health Assistance Foundation. The award is designed to highlight previous achievements in defined research areas. Research areas are determined in any given year by the AHAF Board of Directors.

The difference between this award and traditional AHAF awards is that the value of the award is not budgeted towards a specific project, but would be distributable to all projects within the laboratory of the awardees with two general caveats. The projects must be related to the AHAF disease program under which the award is granted, and funds cannot be used for construction of new facilities, or other large capital expenses.

The award value is dependent on success of fundraising but is budgeted to exceed US\$50,000.

The award recipient will be required to submit a budget request every six months for expenditures of award money to be made in the following six month period. Annual financial and research progress reporting is required, similar to traditional AHAF awards.

The recipient(s) will, by mandate of the selection criteria, be a productive and innovative investigator in his or her research area. Furthermore, as a condition of the award, the recipient will be required to make him or herself accessible to AHAF for fundraising, communications, or donor cultivation purposes.

**FY2009 INSIGHT Program Focus: Early Detection and Prevention of Alzheimer's disease or Macular Degeneration.**

The Insight award is intended to provide significant flexibility to the awardees. However, funds awarded are to be awarded to the sponsoring organization on behalf of the investigator and be used solely for research. Award funds may be used to fund salary of key laboratory personnel provided that salary does not exceed the defined institutional salary of that position.

- The monetary value of the award is given as a research grant to the institution in the name of the recipient investigator.
- Funds may only be used for research related to the AHAF disease program under which the award was granted
- Limited to one nomination per academic department.
- Fundraising for this award is performed specifically for this award and not for other AHAF research grant programs.

## **APPLICATION INSTRUCTIONS:**

To apply, you must be nominated by the Chair or Chief of your academic department. Chairs of Departments should be nominated by their higher organizational leadership.

### **Only one nomination should be submitted from any department.**

The Nomination Packet be submitted as a single PDF file and should include:

- a. A completed copy of the 'Face Page' and 'Table of Contents' found at the end of this document.
- b. A Letter of Nomination from the Department Chair ("Nominator") nominating the Investigator ("Nominee"). Chairs of Departments should be nominated by their higher organizational leadership.
- c. Three Letters of Support from active researchers within the field of program focus.
- d. A statement from the nominee summarizing prior research impact (1.5 pages maximum)
- e. A general statement from the nominee provisionally describing how \$50,000, might be used to advance their research in either Macular Degeneration or Alzheimer's disease, and how any additional funds might be used (1/2 page maximum).
- f. The *Curriculum Vitae* of the Nominee and Nominator

## **SUMMARY OF TERMS AND CONDITIONS:**

In order to be eligible for an AHAF grant:

- The Nominee must be an assistant professor or of an equivalent or higher professional rank.
- Funds will be allocated in 8 quarterly payments of equal value during the first two years of the award. Funds must be spent within 5 years. Unspent funds shall be returned to AHAF following termination of the award.
- Funds awarded are to be used solely for research related to the disease identified in the AHAF program under which the award is granted. AHAF does not fund institutional overhead, capital equipment in excess of \$5000, or construction of buildings.
- Personal salary for the Awardee will not be permitted. However salary and benefits of research staff under the supervision of the Awardee are allowable expenditures, but should not be used to fund increases in salary (*i.e.*, raises) above the Institutional base salary for the position.
- Every six months of the award, the Awardee shall be required to submit a budget describing projected expenditures for the subsequent six month period even if no expenditures are predicted in that six month period. All budgets must be approved by AHAF. Failure to supply the required reports will result in withholding of funds.
- Any expenditures related to research on vertebrate animals or human subjects shall require that proof of approval by appropriate Institutional monitoring committees be submitted to AHAF
- All Awardees will be required to submit yearly financial reports accounting for expenditures made in the prior year. The Awardee is responsible for submitting annual scientific progress reports. Failure to supply the required reports will result in withholding of funds, and may result in termination of the award.

- Investigators with active AHAF awards are eligible for concurrent Insight award support within the same program.
- AHAF Awards are available to domestic and international researchers, regardless of citizenship.
- AHAF grants are awarded to universities, medical centers, and independent nonprofit research institutions. Grants are not made to individuals. In the event that an Awardee changes employment during the funding period, AHAF should be notified immediately. Continuation of funding at the new institution cannot be guaranteed.
- AHAF reserves the right to decline to make any award if no suitable recipient is determined, or to change the monetary award value at any time prior to announcement of recipients. AHAF further reserves the right to divide the monetary value of the award between recipients, at its sole discretion.

## **GENERAL FORMATTING GUIDELINES**

Margins should be set at no less than 3/4" on all sides. Please use Times New Roman font at a size no less than 11 points. The color of the majority of the narrative text should be black, and should be legible if reproduced in black and white.

Applications must be legible and written in English. Do not use jargon or unusual abbreviations.

- Please construct the proposal under the assumption that, if printed, the proposal will be printed on 8.5" x 11" paper rather than A4 or other paper types that are not common in the United States of America.

## **REVIEW OF APPLICATIONS**

AHAF uses a peer review system to evaluate all applications for funding. Submissions are evaluated and given a priority score by a scientific review committee comprised of established scientists in fields related to any proposed research. The recommendations of the scientific review committee are subject to final approval by the Board of Directors of AHAF.

Applicants will be notified in writing of the Board of Directors' decision concerning their application by April 15 2009. AHAF staff are not authorized to provide information on priority scores, ranking, or likelihood of funding of applications prior to written notification of applicants.

## **SUBMISSION OF NOMINATION PACKET**

Please upload your nomination packet as a single portable document format (pdf) file.

The final page of this document requires signatures. AHAF does not require signatures to be submitted by the deadline. If you cannot obtain signatures by the submission deadline, please send a pdf copy of the signature pages to [grants@ahaf.org](mailto:grants@ahaf.org) within two weeks of the application deadline. Please use the subject line: "[LASTNAME] INSIGHT AWARD Signature Page" ( where [LASTNAME] is the surname of the nominee)

Links to the submission website can be found at:

<http://www.ahaf.org/research/apply/main.html>